



How do I choose the right shredder?



What do the specifications mean?

As you probably found out, there are many different types of paper shredders out there. We want you to be satisfied with the shredder that you choose. You can do this in 3 easy steps. So let's go through this, step by step and choose the right shredder for you. Let me remind you that you can always call us for a free consultation if you have any questions or concerns. 281-931-5515

Step 1: Choosing a Type

Strip-cut Shredders



Strip-cut shredders are ideal shredders for personal and small office document disposal.

- Shred more paper at a time
- Faster shredding speed
- Lower maintenance
- Less expensive

Cross-cut Shredders



Best for offices and departments where medium security standards are in practice.

- Greater security
- Reduces shredded bulk
- (About 80% more than strip-cut)

High Security Shredders



Most secure shredders that can shred sensitive documents into dust.

- Super Micro-Cut (SMC)
- DOD/NSA approved
- Overheating Protection
- Energy Saving Mode

Step 2: Feed Opening Width

- You must choose the shredder width based on the size of the documents you will be shredding. (The standard paper size 8 1/2 x 11, easily fits in any of the Destroyit shredders.)
- If you plan to shred continuous form documents wider than 12 inches, it is best to focus on our *High Volume Shredders* that offer a 16 inch feed opening which will allow you to shred continuously without constant watch. (The biggest width of the Mid-Size Shredders is 12 inches.)
- Continuous forms will constantly jam if you have a smaller feed opening.

Based on what size documents you will be shredding, choose the model with the appropriate feed opening. If you will be only shredding standard size paper you can consider the smaller models but you will have to take into account the power of the shredder (Output) which is step number three.

Step 3: Output/Speed

- The output is measured in pounds per hour and is an indication of the speed and power of the shredder. You need to know what kind of power you want to work with.
- Many times purchasing a bigger more powerful shredder pays off depending on your volume. If you are doing very little shredding the low models will be sufficient.

Based on what kind of power (output) you are looking for choose the Paper Shredder that best suits your needs.

